

Website privacy statement

The Mallee Catchment Management Authority (CMA) values and is committed to protecting your privacy. We handle your personal information in accordance with the *Privacy and Data Protection Act 2014* (Vic) (PDP Act) and other applicable legislation.

This privacy statement only applies to the information automatically collected from you as a result of your visit to our website, www.malleecma.com.au. For information about our broader collection, use, and disclosure of personal information, please refer to our Privacy and Data Protection Policy.

We may update this privacy statement from time to time. Any changes to this privacy statement will be published on this website.

Collection of web analytics data

We use Google Analytics software to collect information about your interaction with our website. When you visit our website, your web browser automatically sends certain information to Google Analytics. The information collected includes:

- network location and IP address;
- the date and time of your visit to our website;
- the type of web browser (e.g. Internet Explorer, Google Chrome, Safari etc.) and operating system (e.g. Windows 10, Mac OS X etc.) you are using;
- Flash version, JavaScript support, screen resolution and screen colour processing ability;
- referring site details (such as the URL that you came through to arrive at our website);
- pages visited and the time spent on each page;
- documents downloaded and search terms used; and
- the forms accessed on our website.

We have enabled IP anonymisation, which means that when Google Analytics receives IP addresses, it is then anonymised. You can find more information about IP anonymisation, or how Google Analytics collects and processes data [here](#).

Our website also uses Google Fonts. When you access our website, the required fonts are loaded into your browser cache so that texts and fonts can be displayed correctly. In doing so, some data (such as your IP address) is sent to Google Fonts. You can find more information on Google Fonts [here](#).

Use of web analytics data

We use this information for statistical purposes, such as to analyse, measure, and report on data about our website traffic and visits. This information helps us understand general user trends at an aggregate level, and improve our website, content, and user experience.

We may also use this information for security audits to protect against threats from hackers or other security purposes.

We do not use this information to identify you or match it with any other personal information that we may collect from you, unless required to do so as part of an internal investigation or for a law enforcement-related purpose, in accordance with the PDP Act.

Your site visit data is collected under the authority of Information Privacy Principle 1.1 of the PDP Act for the purposes stated above.

Disclosure of web analytics data

We do not disclose your site visit data to third parties without your consent, unless we are required or authorised to do so by law. In the event of an investigation into suspected unlawful or improper

activity, a law enforcement or government agency may use its legal authority to inspect our web server's records (e.g. in relation to hacking or abusive messages).

Use of cookies

Cookies are small files that are transferred to your web browser when you visit a website. These files contain certain pieces of information that help you navigate the website efficiently. Cookies are used to save information about your interaction with a website – for example, your login details, preferences, and how and when you use a website. They cannot be used to run programs or deliver viruses to your computer.

Our website uses session cookies which are stored in temporary memory, and are not retained after you close the browser session. Google Analytics may also set or collect first-party cookies to collect information on website usage statistics.

Can I opt out of the collection of web analytics data?

You cannot opt out of the automatic collection of information that is used for analytical purposes, however you may choose to disable cookies or delete any individual cookie. If you choose to disable cookies, the website may not function fully and your ability to browse, read, and download information contained on our website may be impaired. However, you may still access our services by contacting our office via other methods such as telephone, email, or mail.

Collection of other information

In addition to web analytics data, we may also collect other personal information that you choose to give us, or which may be required to access a particular service. This includes information collected via online forms, events and training registration, or when subscribing to receive newsletters. Whenever we ask you to provide personal information for other purposes, we will provide you with notice specific to that collection. For further information on how we handle your personal information, please refer to our general Privacy and Data Protection Policy.

Social media

We use Twitter, Instagram and Facebook to communicate with the public about our work. We may collect any personal information that you provide us via social media under section 8C of the PDP Act, for the purposes of engaging and consulting with the public. Any personal information we collect via social media will be handled appropriately and in line with our general Privacy and Data Protection Policy.

The social media platforms may also collect your personal information for its own purposes. When you agree to their terms of service and privacy policy, you agree to your information being transferred outside Victoria. To protect your privacy and the privacy of others, please do not post any personal information (including phone numbers and email addresses) in your comment, tweet, or reply. Additionally, please do not share personal information about others via social media.

Links to non-Mallee CMA websites

This privacy statement does not apply to any external websites that are linked on the Mallee CMA website. We are not responsible for the privacy practices or content of external websites. When you visit other websites, we recommend you read the privacy statements or policies of these websites before providing personal information.

Security of your personal information

Under the PDP Act, we have a responsibility to protect your personal information. We take reasonable steps to make sure that your personal information is protected from misuse, loss, and unauthorised

access, modification, or disclosure. Access to systems, applications, and the information that we collect is limited to authorised staff members only.

Further, any personal information that we collect and use for identifying user trends (for example, IP address) is aggregated and anonymised when generating reports.

Access and Correction

You may request access to, or correction of, documents that contain your personal information which are in our possession. For information on how to make a request for access or correction, please contact us via the details below.

In some cases, requests for access or correction will be handled in accordance with the *Freedom of Information Act 1982* (Vic).

Contact us

For further information about this privacy statement or how we handle personal information, please contact us on 03 5051 4377 or by email at info@malleecma.com.au.

Disclaimer

The purpose of this website is for the dissemination of information free of charge for the benefit of the public.

Accuracy of information

We monitor the quality of the information available on this website and we regularly update our content and information. We may amend, delete, add to, or otherwise revise any information or materials contained on this website at any time without notice. It is your responsibility to monitor any such changes.

We do not guarantee or accept legal liability whatsoever arising from or connected to, the accuracy, reliability, currency or completeness of any material contained on this website or on any linked site.

To the extent permitted by law, we exclude liability for any loss (including loss from viruses) caused by use or reliance on this website.

We recommend that users exercise their own skill and care with respect to their use of this website and that users carefully evaluate the accuracy, currency, completeness and relevance of the material on the website for your purposes.

The material on this website is a summary only of the subject matter covered and is not intended to be nor should it be relied on as a substitute for legal or other professional advice. Users should obtain any appropriate professional advice relevant to their particular circumstances.

Links to and from this website

This website contains links to external websites that we do not control. While we take reasonable care when linking external websites, we have no control over the content of the linked sites, or changes that may occur to the content on those sites. It is the responsibility of the user to make their own decisions about the accuracy, currency, reliability and correctness of information contained in linked external websites.

Links to external websites do not constitute an endorsement or a recommendation of any material on those sites or of any third party products or services offered by, from or through those websites. Users of links provided by this website are responsible for being aware of which organisation is hosting the website they visit.

You may create a link to this website provided that the link does not misrepresent us or this website, or any information it contains.

Data and systems integrity

You acknowledge that we will not be responsible for any corruption or failed transmission of any information attributable to your computer system or to the system or any act or omission of your Internet Service Provider.

You agree not to use any device, software or routine to interfere or attempt to interfere with the proper working of this website.

You acknowledge that access to this website may not be continuous or uninterrupted at all times, and may be interfered with by factors or circumstances outside of our control.