

OHS RESPONSIBILITIES - GRANTS AND INCENTIVES

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It doesn't matter what job you do on your farm - everyone has a role in safety. If a Victorian WorkCover Authority Health & Safety Inspector were to visit your farm, they will expect you to know yours.

If you are the landowner	If you are the site supervisor	If you are the contractor	If you are a tradesperson, labourer or apprentice
<p>You have the primary responsibility for safety on your farm. It's a duty that can't be contracted out. Your job is to make sure all employees or contractors are doing their jobs safely.</p> <ul style="list-style-type: none"> • If you appoint a site supervisor, ensure they know construction safety; • Ensure the site has a safety plan and that it is being followed; • Encourage supervisors and contractors to report safety issues, and fix them promptly; • Keep safety communication channels open. 	<p>As the landowner you can supervise a site yourself or delegate safety responsibilities to a supervisor. Your job is to keep the site safe, even when you are not there.</p> <ul style="list-style-type: none"> • Know the site safety plan and make sure everyone sticks to it; • Ensure contractors are inducted before they start work; • Always know who is working on your farm and worksites and conduct regular inspections; • Be contactable and make sure the right people have your phone number; • Ensure contractors are doing their part with site rules and Safe Work Method Statements (SWMS); • Find and fix hazards or, if you can't, promptly raise the issue to the next level; • Ensure the site is ready for each contractor before they arrive; • Talk regularly with contractors and their crews about safety on site. 	<p>You are responsible for the safety of your employees and contractors. You might appoint a leading hand or foreman to manage your crew's safety on site.</p> <ul style="list-style-type: none"> • Know what your crew is up to at all times; • Ensure your crew is inducted and obeys site rules; • Pay specific attention to the training and supervision of young or inexperienced workers. • Use a SWMS for high risk construction work, and make sure it suits the site; • Let the site supervisor know when your crew is on site; • Find and fix hazards or, if you can't, report them to the site supervisor; • Talk regularly with your crew, site supervisor and other contractors about safety on site. 	<p>You must take care of your own health and safety, and the safety of others. You must co-operate with your employer's safety requirements.</p> <ul style="list-style-type: none"> • Hold a Construction Induction (CI) card and the right licences for your job; • Be inducted to a site before you start work; • Follow site rules and SWMS; • Wear the right personal protective equipment (PPE) • Clean up as you go; • Find and fix hazards or, if you can't, report them to your supervisor.

For more information, go to <http://www.worksafe.vic.gov.au/pages/safety-and-prevention/your-industry/construction> or call the Victorian WorkCover Authority's Advisory Service on 1800 136 089. (Source: Victorian Workcover Authority)